**INSPECTION, TEST, VERIFICATION & STATUS REPORT**

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| **ITP Description:** | Fire Alarm and EWIS Design | **Revision** |  | **SYMBOLS FOR OPERATION**  A-APPROVAL / W-WITNESSED / T-TEST / C- CERTIFICATE / H-HELD / G-GENERAL / I-INSPECTED  GM Fire: Onsite Representative (GMR) Principle Contractor: (PC)  Consultant: (CS) Client: (CL) |
| **ITP Number:** | GMF-ITPS-002 | **Prepared By** | Drew Brooks |
| **Trade:** | Fire Services | **Signature** |  |
| **Project Number:** |  | **Approved By** | James Pretty |
| **Project Name:** |  | **Signature** |  |
| **Project Address:** |  | **Date** |  |

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| **Site Specific Details** | | | | | |
| Frequency of inspection and testing: | | |  Level |  Area |  Other: |
| Building: |  | | | | |
| Level: |  | | | | |
| Area: |  | | | | |
| **Hold Point Details** | | | | | |
| Hold Point Required:  Yes | | |  No |  Other: |  |
| GM Sign Off | | Name: | | | Signature: |
| PC Sign Off | | Name: | | | Signature: |
| CS Sign Off | | Name: | | | Signature: |

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| **ITEM** | **DESCRIPTION OF ACTIVITIES** | **ACCEPTANCE CRITERIA SPECIFIED** | **COMMISSIONNIG CODES AND REQUIRED DOCUEMNTATION** | **DRAWING REFERENCE NUMBER** | **QUALITY CONTROL** | **PERFORMED AND/OR WITNESSED BY:** | | | | **DATE** |
| **GM** | **PC** | **CS** | **CL** |
| 1 | REVIEW CLIENTS DRAWING REGISTER | IN HOUSE | N/A | Drawing Number: | I |  |  |  |  |  |
| 2 | NOTATE INTERNAL DRAWING REGISTER | IN HOUSE | N/A |  | I |  |  |  |  |  |
| 3 | REVIEW TENDER/CONSTRUCTION  DRAWINGS | IN HOUSE |  | Construction Issued Drawings Number: | I |  |  |  |  |  |
| 4 | REVIEW SPECIFICATION | NCC2019  FIRE SPECIFICATION |  |  | I |  |  |  |  |  |
| 5 | PREPARE SHOP DRAWINGS/ LAYOUTS | IN HOUSE NCC2019  FIRE SPECIFICATION |  |  | A & I |  |  |  |  |  |
| 6 | REVIEW SUPPLIERS SHOP DRAWINGS | NCC2019 |  | Issued Drawings Number: | I |  |  |  |  |  |
| 7 | DESIGNING FIRE ALARM SCHEMATIC | In House Design  1670.1-2018 – Must specify size/type of cable to be installed, transmission paths, type of devices to be installed and End of Line Devices |  |  | I |  |  |  |  |  |
| 7 | PREPARE SCHEMATIC DRAWINGS | Prepared to as installed drawings. |  |  | I |  |  |  |  |  |

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| 7 | SUBMIT SHOP DRAWINGS FOR APPROVAL | In house design  Referenced to PC specifications |  | For Approval Issued Drawing No: | I |  |  |  |  |  |
| 10 | REVIEW RETURNED SHOP DRAWINGS | In House QA |  | For Approval Issued Drawing No: | W & I |  |  |  |  |  |
| 11 | DISTRIBUTE “FOR CONSTRUCTION” DRAWINGS | Referenced to PC specifications. Updated and superseded as needed |  | Construction Issued Drawing No: | I |  |  |  |  |  |